

Transportation Bulletin	
Title	Date
IMC to Air Force Supplement, Professional Books, Papers and Equipment (PBP&E) Attachment 8	30 Apr 09

SUBJECT: INTERIM MESSAGE CHANGE TO AIR FORCE SUPPLEMENT/JOINT FEDERAL TRAVEL REGULATIONS VOLUME 1/JOINT TRAVEL REGULATIONS VOLUME 2, PARAGRAPH 2.1.4 (U5310-C) PROFESSIONAL BOOKS, PAPERS AND EQUIPMENT (PBP&E) AND ATTACHMENT 8

THIS MESSAGE IS IN THREE PARTS

PART I: INTRODUCTION PART II: CLARIFICATION PART III: POINTS OF CONTACT

PART I: INTRODUCTION:

THE NATIONAL DEFENSE AUTHORIZATION BILL FISCAL YEAR 2009, SECTION 621, SPECIAL WEIGHT ALLOWANCE FOR TRANSPORTATION OF PBP&E FOR SPOUSES PROVIDES THE AUTHORITY THAT THE SECRETARY CONCERNED MAY AUTHORIZE AN ADDITIONAL WEIGHT ALLOWANCE UP TO 500 POUNDS FOR PBP&E THAT BELONG TO THE MEMBER'S SPOUSE WHEN ON A PERMANENT CHANGE OF STATION (PSC).

PART II: CLARIFICATION:

1. THE JFTR CHANGE INCORPORATES LANGUAGE INTO U5310-C2 THAT THE SECRETARIAL PROCESS FOR EACH SERVICE MAY AUTHORIZE A MEMBER AN ADDITIONAL WEIGHT ALLOWANCE NTE 500 POUNDS FOR PBP&E THAT BELONGS TO THE MEMBER'S SPOUSE WHEN ON A PCS. SAF/MRM MEMO DATED 18 FEBRUARY 2009 DELEGATED AUTHORITY TO AF/A4/7 TO APPROVE SPECIAL WEIGHT ALLOWANCES FOR PBP&E FOR DEPENDENT SPOUSES NTE 500 POUNDS. DELEGATION OF THIS AUTHORITY TO AF/A4/7 ALLOWS FOR THE ADDITION OF GOVERNING LANGUAGE INTO THE AIR FORCE SUPPLEMENT/JOINT FEDERAL TRAVEL REGULATIONS VOLUME 1/JOINT TRAVEL REGULATIONS VOLUME 2.

2. PBP&E FOR A MEMBER'S DEPENDENT SPOUSE IS DEFINED IN APPENDIX A OF THE JFTR AS HHG IN A SPOUSE'S POSSESSION NEEDED FOR THE MEMBER'S SPOUSE EMPLOYMENT OR COMMUNITY SUPPORT ACTIVITIES AT THE NEXT OR A LATER DESTINATION. THE FOLLOWING ITEMS ARE PBP&E FOR A MEMBER'S DEPENDENT SPOUSE:

A. REFERENCE MATERIAL;

B. INSTRUMENTS, TOOLS AND EQUIPMENT PECULIAR TO TECHNICIANS, MECHANICS AND MEMBERS OF THE PROFESSIONS;

C. SPECIALIZED CLOTHING SUCH AS DIVING SUITS, FLYING SUITS AND HELMETS, BAND UNIFORMS, CHAPLAIN'S VESTMENTS AND OTHER SPECIALIZED APPAREL NOT NORMAL OR USUAL UNIFORM OR CLOTHING; AND

D. PERSONAL COMPUTERS AND ACCOMPANYING EQUIPMENT USED FOR BUSINESS OR COMMUNITY SUPPORT ACTIVITIES (I.E., CPU, MONITOR, KEYBOARD, MOUSE, 1 PRINTER, AND 1 SET OF SMALL COMPUTER SPEAKERS).

3. EXCLUDED FROM PBP&E FOR A MEMBER'S DEPENDENT SPOUSE ARE COMMERCIAL PRODUCTS FOR SALE/RESALE USED IN CONDUCTING BUSINESS, SPORTS EQUIPMENT AND OFFICE, HOUSEHOLD OR SHOP FIXTURES OR FURNITURE (SUCH AS BOOKCASES, STUDY/COMPUTER DESKS, FILE CABINETS AND RACKS) OF ANY KIND EVEN THOUGH USED ICW THE PBP&E.

4. THE FOLLOWING CHANGES ARE MADE TO THE AIR FORCE SUPPLEMENT/JOINT FEDERAL TRAVEL REGULATIONS VOLUME 1/JOINT TRAVEL REGULATIONS VOLUME 2 AS FOLLOWS:

A. PARAGRAPH 2.1.4.1: SEE DEFINITION OF PBP&E FOR MEMBER AND DEFINITION OF PBP&E FOR A MEMBER'S DEPENDENT SPOUSE IN JFTR, APPENDIX A. IF AN ENTITLEMENT TO NTS EXISTS, NTS IS AUTHORIZED FOR BOTH THE PBP&E FOR THE MEMBER AND THE PBP&E FOR HIS/HER DEPENDENT SPOUSE WHEN ONE OR BOTH ARE NOT REQUIRED AT THE MEMBER'S NEXT PDS.

B. PARAGRAPH 2.1.4.2: DURING COUNSELING, A MEMBER MUST BE INFORMED OF THE IMPORTANCE OF DECLARING PBP&E FOR HIMSELF/HERSELF AS WELL AS FOR HIS/HER DEPENDENT SPOUSE. THE DECLARATION OF PBP&E FOR A MEMBER'S DEPENDENT SPOUSE IS NTE 500 POUNDS. ALTHOUGH MEMBERS MAY INDICATE THEY DO NOT EXCEED THEIR HHG OR UNACCOMPANIED BAGGAGE WEIGHT ALLOWANCE, IT IS INCUMBENT UPON THE TMF TO ENSURE COMPLIANCE WITH THE FOLLOWING:

C. PARAGRAPH 2.1.4.2.2: WHEN A MEMBER OR AGENT PERSONALLY SUBMITS A DD FORM 1299, APPLICATION FOR SHIPMENT AND/OR STORAGE OF PERSONAL PROPERTY, ITEM 7-a-(2) MUST EITHER INDICATE THE ESTIMATED WEIGHT OR HAVE THE WORD "NONE" ENTERED AND INITIALED FOR THE MEMBER'S PBP&E. AN ENTRY IN BLOCK 13 OF THE DD FORM 1299 MUST BE MADE FOR PBP&E FOR A MEMBER'S DEPENDENT SPOUSE. ENTRY SHOULD BE TITLED PBP&E FOR A MEMBER'S DEPENDENT SPOUSE FOLLOWED BY THE ESTIMATED WEIGHT (NTE 500 POUNDS) OR THE WORD "NONE." THIS ENTRY FOR SPOUSAL PBP&E MUST BE INITIALED FOR THE SPOUSE'S PBP&E. THE MEMBER'S INITIALS MUST APPEAR ON ALL COPIES OF THE DD FORM 1299. NOTE: BEFORE THE MEMBER INITIALS "NONE," REEMPHASIZE THAT IN MAKING SUCH A DECLARATION, LATER CONSIDERATION FOR PBP&E IS NOT GIVEN UNLESS THE MEMBER QUALIFIES FOR THE "AFTER-THE-FACT" APPROVAL IDENTIFIED BELOW.

D. PARAGRAPH 2.1.4.2.3: WHEN A MEMBER DECLARES PBP&E FOR HIMSELF/HERSELF AS WELL AS FOR HIS/HER DEPENDENT SPOUSE, IT ACTS AS CERTIFICATION THAT THOSE ITEMS ARE NECESSARY IN THE PERFORMANCE OF THEIR OFFICIAL DUTIES. SUCH ITEMS MUST MEET THE CRITERIA OF PBP&E FOR A MEMBER AND THE CRITERIA OF PBP&E FOR A MEMBER'S DEPENDENT SPOUSE AS DEFINED IN JFTR, APPENDIX A AND OTHER PROVISIONS CONTAINED HEREIN. MEMBERS ARE TO BE COUNSELED THAT THE BURDEN OF PROOF, IF CHALLENGED, RESTS WITH THEM.

E. PARAGRAPH 2.1.4.2.4: A DISTINCT SEPARATION OF PBP&E FOR A MEMBER AND HIS/HER SPOUSE MUST BE MADE. EACH TYPE OF PBP&E MUST BE SEPARATELY PACKED, MARKED WITH THE WORD MEMBER OR SPOUSE, INVENTORIED AND WEIGHED. IN ADDITION, A CLEAR DESCRIPTION OF THE ARTICLES ALONG WITH AN ANNOTATION AS TO THE TYPE OF PBP&E (MEMBER OR SPOUSE) MUST BE ENTERED ON THE HHG INVENTORY PREPARED AT THE TIME OF PICKUP. IF A CLEAR DESCRIPTION IS NOT EVIDENT, CREDIT WILL NOT BE GRANTED UNLESS VERIFIED UNDER PARAGRAPH 2.1.4.2.5. IF IT ISN'T POSSIBLE OR PRACTICAL TO WEIGH PBP&E AT ORIGIN, THE CONSTRUCTIVE WEIGHT OF 40 POUNDS PER CUBIC FOOT APPLIES. IN EITHER EVENT, ACTUAL OR CONSTRUCTIVE WEIGHTS OF EACH INVENTORIED ITEM MUST BE ENTERED ON THE INVENTORY. WHEN CERTIFIED SCALE WEIGHTS ARE OBTAINED FOR PBP&E, THAT WEIGHT MUST BE USED.

F. PARAGRAPH 2.1.4.2.5: AFTER-THE-FACT VERIFICATION OF PBP&E CAN ONLY BE ACCEPTED WHEN A REVIEW OF THE MEMBER'S CASE FILE CONTAINS DOCUMENTED INTENT TO DECLARE PBP&E FOR HIMSELF/HERSELF AND/OR A DEPENDENT SPOUSE. DOCUMENTED INTENT INCLUDES A REQUIREMENT THAT PBP&E WAS SEPARATELY IDENTIFIED, MARKED AND INVENTORIED DURING THE MOVE IN QUESTION AS PER PARAGRAPH 2.1.4.2.4. WHEN A MEMBER DECLARES PBP&E AND/OR PBP&E FOR A DEPENDENT SPOUSE BUT FAILS TO HAVE THE TRANSPORTATION SERVICE PROVIDER (TSP) RECORD AND WEIGH THE ITEMS, CREDIT MAY BE GIVEN IF THE TMF DOCUMENTS THE ITEMS AND WEIGHT UPON DELIVERY. VERIFICATION MUST BE AT THE TIME OF OR IMMEDIATELY AFTER DELIVERY AND PRIOR TO UNPACKING OF THE PBP&E. THIS PROCESS IS ONLY TO GIVE CREDIT TO THOSE CASES THAT OBVIOUSLY COMPLETED ALL ACTIONS OF DECLARATION EXCEPT THAT THE TSP FAILED TO ANNOTATE THE HHG INVENTORY AND THE GBL/BL. THE TMF CAN USE ACTUAL WEIGHT OR CONSTRUCTIVE WEIGHT OF 40 POUNDS PER CUBIC FOOT. SEE ATTACHMENT 8. REFER QUESTIONABLE CASES TO ECAF.

G. PARAGRAPH 2.1.4.3: MILITARY AFFILIATE RADIO STATION (MARS) EQUIPMENT (APPLIES ONLY TO MEMBERS):

H. PARAGRAPH 2.1.4.4: AIR FORCE BAND EQUIPMENT (APPLIES ONLY TO MEMBERS):

I. ATTACHMENT 8: ADJUDICATING PBP&E FOR A MEMBER AND A MEMBER'S DEPENDENT SPOUSE (NOTE: TABLE DOES NOT CHANGE. APPLY THE SAME RULES FOR ADJUDICATING PBP&E FOR BOTH A MEMBER AS WELL AS A MEMBER'S DEPENDENT SPOUSE.)

PART III: POINTS OF CONTACT

1. THIS IS A HQ AF/A4LE MESSAGE.